



GENERAL LOAN POLICY

The Amerind, in the interest of furthering public education and scholarly research, will make loans from its collections to appropriate individuals and institutions who maintain currently acceptable professional standards in regards to the care, security, and adequate housing environment of objects. Appropriateness of a proposed loan or project will be determined by the Director, upon completion of written request for the loan by the borrowing institution, stating the exact intended use of the objects.

The Amerind may, in certain situations, request a facilities report from an institution elaborating on the exact type of security, care, exhibit space, lighting, temperature and humidity controls that will be maintained during the stay of the loan.

All loans are based on compliance, in writing, by the borrowing institution to the conditions stated below:

1. No object loaned to an institution or persons may be repaired, restored, cleaned, or altered in any way without the written permission of the Amerind.
2. Any damage to an object on loan must be reported to the Amerind immediately.
3. The Amerind Foundation reserves the right to cancel a loan due to theft or damage to any object.
4. Objects on loan from the Amerind may not be lent to a third party and may not be removed from the premises of the agreed location of the loan without the written permission of the Amerind.
5. The borrower is responsible for packing, transportation costs, insurance, and all other factors involving transport of the loan. The borrower is responsible for returning the loan on the specified date.
6. The Amerind requires a certificate of insurance for the appraised value of the loan before loan objects can be released to a borrowing institution.
7. Any photography of loan objects is done by the borrower with the recognition that copyright for reproduction of images for commercial purposes resides with the Amerind Foundation.
8. Unless otherwise agreed, all loans from the Amerind will be renewed yearly on the anniversary date of the loan.